Minutes
Inner Melbourne Action Plan
Implementation Committee

Meeting No. 3
August 25, 2006
City of Melbourne
Committee Room, Melbourne Town Hall

Attendees
Cr Judy Morton - City of Yarra; Cr Janet Bolitho - Mayor, City of Port Phillip; Cr Anne O’Shea - Mayor, City of Stonnington; Cr Catherine Ng - Chair Planning Committee, City of Melbourne; Mr Craig Kenny, (Acting) CEO City of Yarra; Mr David Spokes - Chief Executive Officer, City of Port Phillip; Mr Hadley Sides - Chief Executive Officer, City of Stonnington; Mr Geoff Lawler, Director Sustainability and Innovation, City of Melbourne.

Martin Hartigan – IMAP Implementation Officer.

Invitees
Ms Rachel Ducker, Department of Sustainability and Environment; Ms Sally Semmens, Department of Infrastructure; Mr Geoff Millar, Department of Innovation, Industry and Regional Development.

Others
Cr Steve Stefanopoulos, City of Stonnington; Mr Dennis Cliché, Yarra Trams; Mr Malcolm Baalman, Department of Infrastructure; Sue Wilcox, City of Melbourne; Stephen Wainwright, City of Yarra;

Apologies
Cr Jackie Fristacky; Ms Lydia Wilson

The meeting opened at 8.00 am

PRELIMINARIES

1. Appointment of Chair

MOVED Mr Sides/Cr Bolitho
That Cr Ng be appointed as Chair for this meeting.

A vote was taken and the MOTION was CARRIED

2. Apologies

MOVED Mr Sides/Mr Spokes
That the following apologies be noted:
Cr Jackie Fristacky, City of Yarra
Ms Lydia Wilson, City of Yarra

The Committee noted that Cr Judy Morton and Mr Craig Kenny have attended on Cr Fristacky's and Ms Wilson's behalf.

A vote was taken and the MOTION was CARRIED

Cr Ng welcomed the Associate Committee members and others to the City of Melbourne.

Associate partner representatives present:
Ms Rachel Ducker — Department of Sustainability and Environment
Ms Sally Semmens - Department of Infrastructure
Mr Geoff Millar — Department of Innovation, Industry and Regional Development

The associate committee members were welcomed and the Committee NOTED their attendance.

3. Suspension of City of Melbourne’s Local Law No. 1 Conduct of Meetings (No 1 of 2001)

MOVED Mr Spokes/Mr Lawler

That pursuant to Division 6, clause 14 of the Melbourne City Council’s Conduct of Meetings Local Law 2001, the provisions of the Local Law be suspended for the duration of the meeting of the Inner Melbourne Action Plan Implementation Committee.

A vote was taken and the MOTION was CARRIED

PRESENTATION OF REPORTS

4. Confirmation of Minutes

MOVED Crs Bolitho/O’Shea

That the minutes of the IMAP Implementation Committee held on 26 May, 2006 be confirmed.

A vote was taken and the MOTION was CARRIED.

5. Operational Protocol for the Committee

It was noted that the draft operational protocol was generally satisfactory. However, the following amendments should be undertaken:

a. "Meeting procedures — general", Point 4(b) "Out of committee decision making" should be amended as noted in the attachment.

b. "Meeting procedures — general", Point 4(b) "Out of committee decision making" should be amended to include (c) ‘Any decision made on these agenda items must be ratified at the next meeting via the normal voting protocols’.

c. "Voting arrangements". Delete point 4(a. and b.) as these are redundant clauses.

d. "Leadership Forums". Under point 1b. add the words after ‘The Minister for Planning’, ‘...and other Minister’s as required’.


f. "Leadership Forums". Under point 2b. add the words after ‘The Minister for Planning’, ‘...and other Minister’s as required’.


MOVED Cr Bolitho/Mr Lawler

That the Operational Protocol be adopted, as amended.

A vote was taken and the MOTION was CARRIED.

Action

IMAP Implementation Officer to Amend the ‘Operational Protocol: Inner Melbourne Action Plan Implementation Committee’ as agreed.

6. Transport and Liveability Statement
A presentation was provided by Mr Malcolm Baalman - Manager, Local Government Relationships, Department of Infrastructure. Mr Baalman tendered an apology for Mr Jim Betts.

Key issues raised included that:

- **Tram priority** measures are a key issue. Dol strenuously encourages local government to consider collaborative partnership opportunities with the State government and relevant organisations (i.e. Yarra Trams and Vic Roads) to progress this action.
- **Enhanced bus priority** — Inner City region to be addressed toward the end of the 3 year program.
- **LAAP and Changing our Behaviour/TravelSMART** — LAAP and TravelSMART funding will be targeted at relatively smaller projects — the key contact is Ms Sally Semmens at Dol.
- **Extending and Improving Cycling and Walking** — Dol is keen for small projects, and fostering working relationships and close co-operation with Councils. Other important partners will include Vic Roads. The key contact is Ms Sally Semmens at Dol.
- **Making public transport more accessible** is targeted at improving accessibility for people with disabilities — local government can nominate bus stops to be improved.
- **Improving metropolitan interchanges** is targeted at modal interchanges including bus/train interchanges.

Mr Baalman provided a guide, for circulation, to funding programs that included appropriate contacts.

Ms Semmens noted that there were two key funding streams. TravelSMART and Local Area Access Plans (LAAP). LAAP looks to improve access and links to 'places', in particular activity centres, and Dol would encourage funding bids that addressed the 'fine grain' and connections to encourage walking/cycling.

Mr Lawler raised Fishermans Bend public transport improvements as an issue that might be explored by IMAP members and Dol. This issue is included as part of in IMAP Action 2.6. It was noted that there are 14,000 commuters on the CoM side alone that had limited access to public transport. Cr Bolitho also noted significant industrial renewal on CoPP's side to higher-tech industrial land uses that was likely to increase employment numbers in this precinct.

Mr Lawler suggested that there was an opportunity for an integrated bid under 'Meeting our Transport Challenges' (MOTC) to improve bus extensions/connections and service improvements to Fishermans Bend.

Some general discussion was raised about cross-program funding co-ordination. Mr Baalman noted that cross-program funding co-ordination could be achieved and that integrated grant bids from adjoining municipalities were welcome. A new general manager would be appointed to manage this coordination.

It was agreed that Fishermans Bend public transport improvements be raised as a priority for IMAP to investigate. It was also agreed that the City of Melbourne would pursue opportunities for funding this project via LAAP and TravelSMART sources and keep the City of Port Phillip informed of progress.

**Moved Cr O'Shea/Mr Spokes**

1. That the Committee note the identified links between the 'Transport and Liveability Statement' and 'Inner Melbourne Action Plan'; and

2. That the Committee endorse the IMAP partner Councils' pursuing synergies between the 'Transport and Liveability Statement' and 'Inner Melbourne Action Plan', with the Department of Infrastructure and other key partner organisations, in order to assist the progress of both plans.

A vote was taken and the MOTION was CARRIED.

**Actions**

IMAP Implementation Officer to pursue funding opportunities through MOTC.

City of Melbourne to pursue the Fishermans Bend public transport improvements project with Dol and co-ordinate actions as necessary with the City of Port Phillip.
7. IMAP coordination with Yarra Trams

A presentation was provided by Mr Dennis Cliche, CEO Yarra Trams, about the synergies between IMAP, in particular the 1-3 year implementation plan and Yarra Trams programs.

Key issues raised included that:
- There are resources available to implement a strategy and the challenge will be in delivery.
- It is essential that Yarra Trams work with IMAP and local government to deliver outcomes.
- Extensive service and infrastructure improvements were planned over the next 5 years across the tram system, in particular regarding tram stop improvements and upgrades for DDA compliance.
- St Kilda Road improvements were a key issue, including:
  - Five ‘super stops’ to be constructed (Arts Centre, Commercial Road, High Street, Domain and St Kilda Junction) over five years.
  - Improvements to shelters and platforms
  - Continue urban design work with CoM at Arts Centre
  - Address landscaping
- Park Street Tram extension investigation was underway (part Action 2.6).
- Victoria Parade improvement project was being undertaken in coordination with City of Melbourne and City of Yarra.

Mr Lawler noted that coordination of St Kilda Road between Councils and agencies was important and that there was significant cross-municipal discussion at officer level e.g. ‘St Kilda Road Joint Action Plan’ and the ‘Boulevard Strategy’. (IMAP Action 4.3)

Mr Spokes noted that there was an opportunity to have a single ‘conversation’ with all municipalities government departments and agencies to address issues and progress various plans in concert.

It was agreed that Yarra Trams would convene a ‘Reference Group’ to discuss the above issues. This group would include DSE and Dol representatives.

Cr Morton requested, and it was agreed that, City of Yarra be invited and be kept informed of progress.

Moved Mr Spokes/Cr O’Shea

That the Committee endorse the IMAP partner Councils pursuing synergies between the Inner Melbourne Action Plan, Yarra Trams and other key partner organisations, in order to assist the progress of agreed projects.

A vote was taken and the MOTION was CARRIED

Cr Ng thanked Mr Dennis Cliche and Mr Malcolm Baalman for their time and attendance.

Actions

That Yarra Trams convene a reference group to progress St Kilda Road related projects.

That the IMAP Implementation Officer provide assistance to Yarra Trams as required to progress the reference group.

8. IMAP (draft) Three Year Implementation Program and Annual Plan

The Committee queried whether IMAP have a way to address ‘place-management’ strategies e.g St Kilda Road. It was determined that provided a ‘place-management’ strategy was consistent with the IMAP objectives that the achievement of various projects associated with that strategy was sufficient.

It was agreed that Action 4.3 should be amended to note ‘Immediate’ priority for commencement with the leads to include both CoPP and CoM.

It was agreed that it was preferred that an IMAP member Council lead Action 10.4 Riparian Open Space.
rather than a State Government Agency.

It was agreed that the Executive Officers Forum should pursue the issue of lead agencies for the remaining actions in the Implementation Plan.

MOVED Crs O'Shea / Bolitho

That the Committee adopt the IMAP Three Year Implementation Plan.

A vote was taken and the MOTION was CARRIED.

Actions

Amend Action 4.3 to note ‘Immediate’ priority for commencement and the leads to include both ‘CoPP and CoM’.

Executive Officers to pursue the issue of lead agencies for the remaining actions in the Implementation Plan.

9. Action 1.1 Inner Melbourne Statement of Significance

The document ‘Liveable Walkable Melbourne - The Structure, Character and Significance of Inner Melbourne’ was presented to the Committee for approval.

The Committee considered that the document required some minor editing to moderate wording as required e.g ‘damaged areas’.

It was also suggested that photos might include the key themes of sustainable transport and sustainable buildings.

It was agreed that the Docklands logo be removed.

MOVED Mr Sides/Cr O'Shea

That the Committee approve the Statement ‘Liveable Walkable Melbourne - The Structure, Character and Significance of Inner Melbourne’ for finalisation, publication and distribution.

That the Committee note the proposed recommendation of the project working group that the “Inner Melbourne Regional Urban Design Elements” be finalised and retained as a Working Paper to inform future regional policy and strategy development.

A vote was taken and the MOTION was CARRIED.

Actions

The Action 1.1 project action group to edit the wording of ‘Liveable Walkable Melbourne - The Structure, Character and Significance of Inner Melbourne’, complete layout, publish and print the document for distribution.

The Action 1.1 project action group to finalise “Inner Melbourne Regional Urban Design Elements” and retained as a Working Paper to inform future regional policy and strategy development.

10. IMAP Action Progress Report

The draft IMAP action progress report was discussed. It was noted that the report was at a draft stage and that the milestones and tasks were not as yet finalised.

Mr Hartigan provided a verbal report of actions undertaken since the last Committee meeting including:

- an enthusiastic response from IMAP council officers to the project action groups.
- project leads attained for each of the Year 1 actions (and most year 1-3 actions) and
inaugural meetings undertaken.
- several grant bids to the State Government in train from various municipalities for IMAP or related projects.
- several IMAP Actions progressing e.g Park St tram link feasibility study.

MOVED Crs O'Shea/Morton

That the Committee note the progress report on current IMAP Actions.

A vote was taken and the MOTION was CARRIED.

Actions

IMAP Implementation Officer to include final milestones and tasks in the IMAP action progress report for each action when finalised.

IMAP Implementation Officer to circulate project briefs to IMAP Implementation Committee members for information, comment and endorsement as finalised between meetings.

11. Draft Timeline for Actions

The draft timeline was presented to the Committee for comment.

It was agreed that the Executive Officers Forum should be held as suggested to discuss capital works bids for 07/08, and potentially initiate annual Implementation Plan review process for 07/08.

MOVED Cr O'Shea/Mr Spokes

That the Committee note the ‘Draft IMAP activity timeline 06/07’.

A vote was taken and the MOTION was CARRIED.

Actions

IMAP Implementation Officer to co-ordinate Executive Officers Forum.

12. Flagship and Priority Demonstration projects

The Committee discussed the options for ‘Flagship’ and ‘Priority Demonstration Projects’ as provided in Attachment 8.

It was agreed that a ‘flagship project’ should be longer-term in nature and be of a dimension that created significant changes. It was agreed that ‘demonstration projects’ should be more of the nature of shorter-term demonstratable on-ground actions.

It was agreed that ‘St Kilda Road’ should be named the IMAP ‘Flagship’ project. This project is strongly linked to the Yarra Trams/IMAP projects discussed under agenda item seven. It was noted that the City of Yarra would participate, as it felt necessary, and be kept informed of learnings/progress/knowledge/etc.

It was agreed that the criteria for priority demonstration projects should include:

a. Variation of project type;
b. Topicality – eg water conservation;
c. Project readiness i.e likelihood of relative short-term completion;
d. Current issue/project progress achieved;
e. Year 1 project;
f. Regional in nature;
g. Ability to extract external funding to assist implementation
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MOVED Mr Lawler/ Cr Morton
That 'St Kilda Road' be endorsed as the IMAP Flagship project.
That Action 2.2, Action 2.3, Action 9.1 and Action 9.6 be endorsed as IMAP Priority Demonstration Projects.
A vote was taken and the MOTION was CARRIED.

Actions
That the flagship project and demonstration projects be progressed as a matter of priority.

CONFIDENTIAL ITEMS

11. None Listed

OTHER BUSINESS

12. Rachel Ducker noted that this was her last meeting and that DSE would advise Martin Hartigan of her replacement as soon as possible.

13. Next Meeting
8.00am
Friday 24th November 2006
City of Stonnington
Chair: Cr Anne O'Shea

As there was no further business, the meeting was closed at 10.00 am

Confirmed: Next meeting 24 November, 2006.

Chairperson: Cr Catherine Ng

RESOLUTIONS

That the following apologies be noted: Cr Jackie Fristacky, City of Yarra; Ms Lydia Wilson, City of Yarra. The Committee noted that Cr Judy Morton and Mr Craig Kenny have attended on Cr Fristacky's and Ms Wilson's behalf.

That pursuant to Division 6, clause 14 of the Melbourne City Council's Conduct of Meetings Local Law 2001, the provisions of the Local Law be suspended for the duration of the meeting of the Inner Melbourne Action Plan Implementation Committee.

That the minutes of the IMAP Implementation Committee held on 26 May, 2006 be confirmed.

That the Operational Protocol be adopted, as amended.

That the Committee note the identified links between the 'Transport and Liveability Statement' and 'Inner Melbourne Action Plan'; and

That the Committee endorse the IMAP partner Councils' pursuing synergies between the 'Transport and Liveability Statement' and 'Inner Melbourne Action Plan', with the Department of Infrastructure and other key partner organisations, in order to assist the progress of both plans.

That the Committee endorse the IMAP partner Councils pursuing synergies between the Inner Melbourne
Action Plan, Yarra Trams and other key partner organisations, in order to assist the progress of agreed projects.

That the Committee adopt the IMAP Three Year Implementation Plan.

That the Committee approve the Statement ‘Liveable Walkable Melbourne - The Structure, Character and Significance of Inner Melbourne’ for finalisation, publication and distribution.

That the Committee note the proposed recommendation of the project working group that the “Inner Melbourne Regional Urban Design Elements” be finalised and retained as a Working Paper to inform future regional policy and strategy development.

That the Committee note the progress report on current IMAP Actions.

That the Committee note the ‘Draft IMAP activity timeline 06/07’.

That St Kilda Road be endorsed as the IMAP Flagship project.

That Action 2.2, Action 2.3, Action 9.1 and Action 9.6 be endorsed as IMAP Priority Demonstration Projects.

**ACTIONS PUBLIC RECORD**

<table>
<thead>
<tr>
<th>Responsibility</th>
<th>Action</th>
<th>Due</th>
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<tbody>
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<td>IMAP Implementation Officer to co-ordinate Executive Officers</td>
<td>September 2006</td>
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<td>Implementation Officer</td>
<td>Forum.</td>
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